

APPENDIX A

CORPORATE PLAN 2012-15 UPDATE



CABINET MINUTE 140 OF 12 FEBRUARY 2013

CORPORATE PLAN 2012-15 UPDATE

The Chief Executive submitted a written report setting out the council's update against the Corporate Plan 2012-15.

The report set out –

- (a) the steps the council would take in 2013/14 towards becoming a brilliant co-operative council and to engage with communities around the co-design and co-production of services;
- (b) how the council would transform how it worked to exceed customer expectations and put customers at the heart of everything the council does;
- (c) the projects that had been completed or were underway to ensure that citizens got the best possible deal;
- (d) the work with partners in the private sector and with neighbouring councils to get people into employment and apprenticeships and to develop the City Deal;
- (e) the progress on the delivery of 100 pledges made in May 2012 to make a difference to everyday lives in Plymouth. In less than nine months, 31 had been delivered with many nearing completion;
- (f) the pressures that the council and the city would face in the coming year including welfare reform.

The Chief Executive reported that a fundamental review of the plan would be undertaken in the late spring and would subsequently be submitted to Cabinet and the City Council.

Alternative options considered and reasons for the decision –

As set out in the report.

Cabinet noted the “Corporate Plan 2012-15 An Update” setting out the priorities to be a brilliant co-operative council.

The City Council is Recommended to note the “Corporate Plan 2012-15 An Update” and its implications on the revenue and capital budget.

Note:

The full report in connection with this minute is available on the website

www.plymouth.gov.uk/democracy

or by contacting Democratic Support on 01752 304867

PLYMOUTH CITY COUNCIL

Subject:	Corporate Plan 2012-15 Update
Committee:	Cabinet
Date:	12 February 2013
Cabinet Member:	Councillor Evans
CMT Member:	Tracey Lee (Chief Executive)
Author:	Claire Oatway, Policy, Performance and Partnerships manager
Contact details	Tel: 01752 307345 email: claire.oatway@plymouth.gov.uk
Ref:	CORPFIN
Key Decision:	No
Part:	I

Purpose of the report:

This report sets out our update against the Corporate Plan 2012-15. In July 2012, the council set out a declaration to become a brilliant co-operative council – to put people in control of their own communities and the services they receive. We've made real progress around changing the organisation to rise to that challenge and in this report have set out the steps we will take in 2013/14 to being co-operative and engaging with our communities around the co-design and co-production of services. The report sets out how we will transform how we work to exceed customer expectations and puts customers at the heart of everything we do

We knew last year that the council faced enormous challenges in terms of the economic crisis, government cuts and increased demand for services. In this report we've charted many of the projects that have been completed or underway to ensure that citizens get the best possible deal. We are working with partners in the private sector and in neighbouring councils to get people into work and apprenticeships and through the development of the City Deal we aim to position Plymouth as the principal economic hub of the South West. Through adult social care transformation we have overhauled services to give vulnerable people greater control of the help that they need.

In May 2012 we set out 100 pledges to make a difference to everyday lives in Plymouth. In less than nine months we've already delivered 31 with many more nearing completion. Each pledge marks how we are working differently with citizens and partners to provide services that people value.

Looking forward to the year ahead the report acknowledges the pressures the council and the city will face. Welfare reform is expected to cost the city millions of pounds and result in less income to families that most need help. We are supporting vulnerable families, making sure they have the full facts about reductions and advice and guidance to help them prepare for the cuts. That's why the council is continuing to push on the Growth agenda – we will continue to invest in capital projects and know that the most sustainable support we can give to our communities is financial independence and jobs paid at a living wage.

Corporate Plan 2012-2015:

As an update report this paper confirms progress against the corporate plan and confirms the agenda for 2013-2015.

Implications for Medium Term Financial Plan and Resource Implications: Including finance, human, IT and land

This is a key strategic document that is an integral part of the suite of policy and budget setting documents and builds on the direction set out in the Corporate Plan 2012-2015. Detailed implications are included within other elements of the suite.

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:

This report sets out the overarching direction for the council and includes a précis of major upcoming challenges including welfare reform and the broader economy

Equality and Diversity

Has an Equality Impact Assessment been undertaken? No

This is an overview and update report and confirms the overall direction of travel for the council. An EIA will be undertaken when the plan is fully refreshed later this year.

Recommendations and Reasons for recommended action:

It is recommended that Cabinet:

1. notes the “Corporate Plan 2012-15 An Update” as it sets out the priorities to be a brilliant co-operative council;
2. Recommends to Full Council to note the “Corporate Plan 2012-15 An Update” and its implications on the revenue and capital budget

Alternative options considered and rejected:

A full corporate plan refresh was considered however it was agreed that the sequence for corporate plan development be amended to come in line with other critical developments. A full corporate plan refresh is scheduled for July 2013 to cover the period 2014-2017.

This update against the Corporate Plan 2012-15 was seen as appropriate for acknowledging progress against agreed priorities and clarifying strategic direction for 2013-15 – the remaining period.

Published work / information:

Links to Corporate Plan 2012-15 <http://www.plymouth.gov.uk/corporateplan.htm>
And Budget 2013/14 (also published with this agenda)

Background papers:

Title	Part I	Part II	Exemption Paragraph Number							
			1	2	3	4	5	6	7	
None										

Sign off:

Fin	djn12 13.03 8	Leg	168 02/ DV S	Mon Off	TH 00 82	HR		Assets		IT		Strat Proc	
Originating SMT Member Giles Perritt													
Has the Cabinet Member(s) agreed the contents of the report? Yes													

CORPORATE PLAN

2012-15

An update...

FOREWORD

Our Corporate Plan 2012-15 published in July 2012 set out plans for making Plymouth a better city and for changing how the council operates. Our commitment to being a Co-operative Council is an overarching principle in our decision making. We believe in putting people in control of their own communities and the services they receive, as well as council staff having a stronger stake in delivery. The co-operative approach extends beyond our own organisation, and informs the way we work with partner agencies, neighbouring authorities and the wider network of co-operative councils to deliver the best possible outcomes for the city.

The Corporate Plan sets out some key components of a Co-operative Council. These include devolving power to communities, supporting greater engagement, influence over service design and delivery, and the transfer of ownership of assets and services. In order to achieve this, we will need to support more social enterprises, strengthen the voluntary and community sector, build up community capital and ensure strong staff engagement. The Co-operative approach can be summarised as **engaging** with customers and other stakeholders over the city's key priorities, enabling the **co-design** and sometimes **co-production** of the most appropriate services to ensure that we can **deliver** in the way that best meets the needs of our communities.

In this first year we have started to deliver that real change. Through a number of major initiatives we have worked with our staff and partners to make the most of our tight resources; and in renewing our delivery plans we have started to examine our services to identify areas that could be delivered through a co-operative model. This year we have committed to handing control back to individuals and communities – from giving older people control over the type of support they receive in their homes to working with the private sector to collectively tackle youth unemployment and give young people the opportunity to work. We have opened up access to the council and prepared to launch schemes where the community shapes and owns its assets.

Our relationships with our partners are being strengthened. We have achieved a lot by the strength of our common endeavour and we are proving that we are more than the sum of our parts. We are working across the peninsula with other councils to collectively influence central government spend. The transfer of Public Health into the Local Authority in April 2013 provides additional impetus and accountability for addressing health inequalities and the steps we're taking through health integration via the Health and Wellbeing Strategy and joint commissioning arrangements are creating opportunities to work collectively. Plymouth has also been chosen as the Host Authority for the Devon and Cornwall Police and Crime Panel and will look to develop strong positive working relationships with the new Police and Crime Commissioner. Plymouth will need to consider how it can further its relationships across the region to ensure resources are allocated effectively to support the city.

Without a doubt, there are tough challenges and difficult decisions will have to be made. This is a time of great change in local government to which we must be responsive and seize opportunities for Plymouth. We will do this against some very challenging external factors including reduced public sector funding and welfare reform. This all needs to be achieved whilst responding to new, and emerging, government policy and initiatives that have implications for Plymouth and its role as a regional leader. Having seen the talent and passion that we have as an organisation we are definitely up for it!

Cllr Tudor Evans
Leader of the Council

Tracey Lee
Chief Executive

2012/3 PROGRESS: DELIVERING OUR PRIORITIES

In July 2012 we set out four clear priorities for delivering the vision for Plymouth:

Deliver growth	Develop Plymouth as a thriving growth centre by creating the conditions for investment in quality homes, jobs and infrastructure
Raise aspirations	Promote Plymouth and encourage people to aim higher and take pride in the city
Reduce inequality	Reduce the inequality gap, particularly in health, between communities
Provide value for communities	Work together to maximise resources to benefit customers and make internal efficiencies

To support these citywide priorities and to face up to our financial and external challenges we promised to deliver a number of major initiatives. Whilst these items are still work in progress we have made notable progress on them all:

Growth agenda and tackling worklessness: Job creation and growth remain a top priority for the Council. The Plan for Jobs sets out a number of early initiatives directly aimed at getting people into work – including the 1000 club launched in conjunction with private sector partners to identify opportunities for young people, the Employers Summit between schools and employers and plans for a new Community Economic Development Trust in the north of the city. Job creation is also the focus of the bid being prepared for our January submission to put Plymouth at the centre of a City Deal. This deal will involve not just Plymouth but the surrounding area in Devon and Cornwall too. All these initiatives draw on the co-operative principles of collaboration with partners and communities to build a strong alliance for growth. Progress is being made on bringing council owned sites forward to support housing delivery and preparing outline business cases for transport funding bids.

Adult social care transformation: The adult social care transformation is a clear example of using the co-operative principle of enabling people to take greater control over their services and is now nearing completion. The transformation has received national acclaim, winning the MJ award for “Redefining Quality in Adult Services” in June 2012 and has led to a significant and growing proportion of people using self-directed support and receiving direct payments.

Early Intervention and Prevention: Earlier this year the strategy was launched bringing together re-designed services across Children’s Social Care, Education, Learner and Family Support and Homes and Communities - alongside partners such as schools, health, police and the voluntary and community sector. This co-operative collaboration ensures we meet the needs of families earlier and therefore improve outcomes for children whilst reducing demand for specialist interventions later. Within our overall Early Intervention and Prevention Programme Plan, the ‘Families with a Future’ project is underway and will be addressing the specific needs of families where there is worklessness, absenteeism from school, crime and anti-social behaviour.

Working with other organisations to reduce costs and improve services: Health integration is proceeding now with much closer co-operative working between the council and the new health bodies. Through our new partnerships with Health and others, we are making great strides in improving joint working to support all Plymouth’s residents. Additional effort has

been made to enable the co-location of health and social care staff in our corporate buildings and work is underway to welcome Public Health into the council in April 2013.

In addition the Council has been leading on providing ICT shared services - which are beginning to interest neighbouring authorities. We are now working closely together to build a joint ICT shared service business case ready for signoff by all four authorities in January 2013.

Transforming our working practices and improving customer contacts: As the first stage to applying co-operative principles to how customers access council services, we are undertaking a review of how each department currently works. This work is focusing on areas of our business that have a high demand from customers, are higher cost to deliver than other authorities or are generating complaints and dissatisfaction amongst customers. An update on the business case for this work will be delivered early in 2013.

We are reviewing how the council delivers services and we will develop a new co-operative operating model to cope with less resources, greater demand and the adoption of new technology. We will make sure services are delivered in the best place, at the times convenient to customers by the right people.

DELIVERING OUR PLEDGES

In May 2012, we set out 100 ‘doorstep’ promises to build a better Plymouth. At the end of January 2013, 31 commitments have been signed off as delivered with another 6 awaiting final sign off. Work is currently underway to ensure the remainder are delivered as quickly as possible. Each pledge delivered is another demonstration of how we are working differently and how we are delivering the services that Plymouth residents value.

Completed pledges include:

Working Plymouth	<p>Restate our support for the Royal Navy’s presence in Plymouth and the importance of the Royal Marines to our economy.</p> <p>Promote Plymouth as a global centre for marine matters – energy, engineering and science.</p> <p>Boost local purchasing through an overhaul of the way the council procures goods and services from others.</p>
Safer Plymouth	<p>Protect CCTV coverage and streetlights against cuts.</p> <p>Investigate a public transport scheme for New Year’s Eve so we can all celebrate safely and sustainably.</p>
Young Plymouth	<p>Introduce an Annual Youth Challenge to the UK Youth Parliament, working with the youth service to deliver improvements for young people in the city with a delegated budget.</p> <p>Call a Young Persons Travel Summit with bus companies to explore ways of supporting young people to get around the city for study, work and play.</p> <p>Continue to work to keep our children safe, working with partners to build on the success of the Family Intervention Project to identify families who need extra support so they can make positive changes in their lives.</p>
Greener Plymouth	<p>Keep dog waste bins regularly emptied</p>

Moving Plymouth	Keep the streets clean and keep drains clear.
Living Plymouth	Work with utility companies to promote the installation of free loft and cavity wall insulation before the Green Deal comes in at the end of the year. Work with the Fire and Rescue Service and private landlords to get more homes installed with hardwired smoke alarms.
Vibrant Plymouth	Show Eurovision and major events on the Big Screen as part of our plans to bring the City Centre to life in the summer. Waive the charges for closing roads to any community wishing to hold a street party to celebrate the Queen's Diamond Jubilee.
Open Plymouth	Introduce 'Paid for by the People of Plymouth' badge on all council services so people know when the Council is being used for the things that matter. Open up City Council meetings by investigating webcasting City Council meetings and make attending council meetings a more enjoyable, welcoming and informative experience for citizens. Publish statistics on how long it takes to respond to Freedom of Information requests. Begin a mass registration of voters across Plymouth so no one loses their right to vote.
Proud Plymouth	Celebrate the rich and proud history of our city with a Plymouth History Month, a multi-media festival to showcase our growing reputation as a powerhouse of creative talent.
Caring Plymouth	Introduce a Charter for older people's care – a list of rights to enjoy a dignified old age. Top of that list will be adult safeguarding. Seek an early meeting with veterans and ex-service personnel associations to ensure that organisations in the City are doing all they can to support those people who put their lives on the line for our country.

The programme of delivery will continue until March 2014 and we will continue to respond to what residents tell us. We want Plymouth City Council to be the place where local people can have their say about what is important to them and where they can change what happens in the area. 'Listening Plymouth – a view from you' was sent to 8,000 random households across Plymouth to ask about how they felt about their local areas as a place to live and their priorities for spending. The survey produced a 36% response rate.

Overall residents have expressed satisfaction with Plymouth and their local areas as a place to live. In addition, the results from this survey showed an increase in satisfaction with how Plymouth City Council runs things. However, whilst many respondents felt that they feel part of their local area fewer people feel that they can influence local decisions than in 2009. This is a critical area for us and an action plan is now being developed in order to redress this.

The public were also asked about their priorities for spending and to consider the range of services that the Council and partners provide to their household. More people felt that parks and open spaces, tackling criminal damage and ASB, creating and protecting jobs across the city and refuse collection were the most important. Respondents were worried that they or their family would suffer directly from cuts in public spending.

LOOKING FORWARD

We know that we cannot stand still, challenges that were present at the time of writing the Corporate Plan are still panning out and we are only now realising their impact.

Welfare reform is set to have a dramatic impact on our city and our city's income. The changes to housing benefit alone will reduce the city's income by £4.6 million. The localisation of Council Tax will result in a £2.6 million reduction in council tax assistance across the city. While some changes have already begun, most will be phased in over the forthcoming years, starting in April 2013.

The impact of the welfare reform changes on households and services is far reaching and varied and is expected to affect approximately 20% of the city's population. Whilst some of the impacts are apparent and can be calculated, such as reduction in benefit amounts, others are more difficult to identify and quantify and will take some time to filter through to our front line services. Initial analysis shows that financial implications will include:

- Increased customer demand at the front line to deliver new services/benefits
- Increased demand for crisis services such as homelessness
- Increased demand on discretionary pots of funding e.g. Discretionary Housing Payments, Section 17 funding and the new Social Fund replacement.
- Increased customer demand for support from those most impacted by changes via services in Social Care, customer care, social work, police services, health services and children's centres
- Supporting more customers in financial difficulty via commissioned financial inclusion advice and information services
- Income generating services may be impacted as customers have less disposable income and have to prioritise their spending
- Potential increases in non-payment to services such as Council Tax and Parking services
- Impact on ICT in updating and potentially creating new systems to support new services

Delivering growth in the current economic climate will be demanding. Plymouth's economy has faced unprecedented challenges as a result of serious downturn in the national and European economies and high levels of global economic instability caused by banking crises, instability in the Eurozone and changes to the global economic balance of power. Austerity measures introduced in the UK since 2010 have had particular impact on the public sector and therefore a requirement for state spending reductions which, together with rising prices and wage deflation across the population, have led to high levels of unemployment, particularly among young people.

The Plan for Jobs is a local pro-active response to these unprecedented economic times and which focuses on achieving impact within a short period of time in order to create over 2,000 jobs for local people. The plan is being finalised and aims to:

- Create jobs for local people by unlocking or speeding up major development projects including housing;
- Proactively sell the city, its businesses, products and people;
- Unlock finance and provide support to enable jobs growth;
- Create routes to employment for the city's unemployed as well as retain talented graduates;
- Use the Council's assets, influence and buying power to increase jobs including local supply chains and local goods where possible.

If successful, our bid to agree a City Deal for Plymouth and the region will accelerate our plans for growth. We will bring council owned sites forward to support housing delivery and preparing

outline business cases for transport funding bids and will explore ways to promote the city and attract visitors, including through the UK City of Culture competition. The prize for winning cities is to catalyse the development of the cultural economy, and be a significant driver behind economic renaissance and growth

The return of Public Health to the Local Authority will bring additional responsibilities for tackling health inequalities and the life expectancy gap across the city. From April 2013, Plymouth City Council will be a major player in shaping a comprehensive health system and the lead organisation for public health and well-being for Plymouth; there is now a real opportunity to create an efficient and effective public health system geared to improving public health outcomes and general health and well-being for the population of Plymouth.

Transferring the majority of the NHS public health functions to the local authority presents us with a real opportunity in Plymouth to focus on the wider determinants of health as well as to 'join up' health and social care working and to improve health and well-being in our neighbourhoods and communities.

MANAGING THE BUDGET AND BEING A BRILLIANT CO-OPERATIVE COUNCIL

Revenue budget: The City Council continues to face the impact of the on-going economic downturn and needs to address a series of very challenging issues into the medium term. The Government's deep spending cuts are having a drastic impact on our ability to provide the same level of services to local people and support the city's economic growth.

We are budgeting to reduce spending by a further £17.8m in 2013/14, on top of the £20m already taken out in the past two years, bringing the reductions to a cumulative £37.8m over three years. The Government's cuts equate to a £60 per head reduction in funding for every household in Plymouth.

At the same time, the economic situation is increasing budget pressures through reduced income from our car parks and falling income from commercial rents. The downturn has also brought reduced interest rates and therefore reduced income for our treasury investments.

We are facing increasing spending pressures in the future; for example, the complexity of need of some of our children in care who require high cost placements and impact of the growing elderly population on adult social care budgets. We are not unusual in facing these issues and are prepared for the challenge. For example, we have been modelling a year on year real term reduction in our formula grant.

We will need to take some difficult decisions in the period covered in this report about what services we can still provide and to continue to radically change shape over the coming years. Our staffing levels need to be reduced and our aim will be to reduce the need for compulsory redundancies wherever possible, through initiatives such as the voluntary release scheme and not filling posts as they become vacant.

We need to continue to work more closely and harder with other partners in the public and private sector, both in the city and across the region, to provide the best solution for the city. We are working very closely with our partners in health to maximise the opportunity to integrate frontline services where it is sensible to do so. We are aiming to reduce our "back office" costs by sharing our accommodation. For example, key health personnel are moving into Windsor House. This shares overhead costs while providing opportunities to work more closely.

Welfare Reform: As outlined in the previous section, the Government's welfare reform changes will have a deep impact on many Plymouth residents. As part of our response to these changes we have developed and consulted on a local Council Tax Support scheme to address the difficult

challenge of an estimated £2.6m shortfall in funding. This is another example of where we have worked well with our neighbour authorities.

We are working hard to minimise the impact on the most vulnerable residents where we can. For example, under the proposed Council Tax Support scheme, and following consultation with local residents pensioners receiving support through the current Council Tax Benefit scheme will be protected, while we are protecting the single person Council Tax discount and the current support for War Widows and Veterans. We are reducing Council Tax Support for all working age residents by 25 per cent – not by 30 per cent as recommended by the Government.

Business rates: We will make the most of opportunities to lever more cash into the city. We have been working with all councils in Devon explore setting up a Devon wide pooled business rates scheme which would benefit the region. This could help retain £10m in county over the next five years, and a possible £3m to Plymouth.

Every council in Devon has now agreed to be part of a Devon wide pool and we are acting as the lead authority. This is an example of our ambition to play a lead role in the region.

Capital: Despite the funding situation and economic downturn, we continue to be ambitious for the investment and growth of the city of Plymouth, with the capital programme for the current year standing at over £52m, rising to £166m by 2015/16.

New schemes include the creation of an investment fund; investing in a solar panel scheme to improve energy efficiency of council buildings; investment in buildings to increase capacity needed for 2 year old nursery places; investment in increased primary school places (funding from Government’s free school allocation); investment in council vehicles and plant to improve service and reduce costs.

Becoming a brilliant co-operative council: There are clear financial pressures now and in the future but we are determined to do a better job and to exceed customer expectations. Nationally, as more and more people demand higher levels of service many councils are shifting from traditional activities and structures towards more radical, innovative lower cost solutions. We will need to be very clear about what is core and non-core business and structure ourselves accordingly. We will focus on providing much better value for money and public value **and** much higher quality customer services that are accountable to local people. We will be seen as a *brilliant, efficient, Co-operative Council that seeks to exceed customer expectations and puts customers at the heart of everything we do*.

Performance Management: The council must maintain a strong focus on delivery within finite resources. Performance management is vital in every service. The Council tracks a suite of KPIs (spread across all service areas) on a monthly basis, these are monitored against target performance levels and a red/amber/green status is assigned to them on the basis of their proximity to the target. Despite the significant cuts to budget experienced this year our performance against these measures remains consistent with our performance last year. The table below shows the comparative performance for corporate KPIs between December 2011 and December 2012 (this is a sub set of the total KPIs – some of which are quarterly or annually updated).

	FY 12/13		FY 11/12
	Number of KPIs	% of KPIs	% of KPIs
Green	35	51%	47%
Amber	22	32%	34%
Red	12	17%	19%

Transformation: We need to innovate and transform how we operate to ensure we deliver alongside residents, service users, staff and partners. We are reviewing how the council operates and we will develop a new operating model to cope with less resources, greater demand and the adoption of new technology. We will make sure services are delivered in the best place, at the times convenient to customers by the right people.

The Customer Transformation programme which started in Autumn 2012 is aiming to deliver a council that is a **'brilliant, efficient, Co-operative Council that seeks to exceed customer expectations and puts customers at the heart of everything we do'**.

The opportunity to transform and deliver savings is based on the premise that:

- Many more calls could be answered through our contact centre
- Too many calls currently are unanswered
- Significantly more transactions could be done online
- Many of our key performance indicators are below the national average
- We could consolidate systems to reduce data duplication and maintenance costs
- Performance management could be driven by dashboards and KPIs automatically populated by core systems

Work is currently underway to perform the first phase of fundamental service reviews in:

- Finance, Efficiencies, Technology and Assets
- Environmental Services
- Customer Services
- Education, Learner and Family Support

These reviews form the first steps of our customer transformation programme and will test the assumptions set out in the outline business case and will act as a pilot for future rollout. The service reviews will be completed by the beginning of FY 2013/14, until then determining the plan and specific nature of the changes will not be possible.

Shared assets / services with partners: The ICT shared service programme has been gathering pace over the last few months. The main emphasis so far has been on engaging with potential partners and investigating the most appropriate model to deliver the ICT shared service. We have had significant interest from neighbouring local authorities, healthcare commissioners and other major public sector bodies. This approach will be a major step forward for the council and its partners in finding alternative and shared solutions.

Partnership Working: This has been an area of strength for the council and has helped us to co-design and co-deliver services to residents. In 2013/14 we plan to take our partnerships even further as we work across the peninsula to set out our goals as a region. We will re-design our partnership structures to exert our collective leadership capacity. We know we can achieve more by working together smartly. New bodies such as the Health and Wellbeing Board will test how we are spending collective resources and really making a difference to everyday lives. We will continue to work with our partners in the voluntary and community sectors, schools and GP practices to improve the everyday lives of Plymouth residents and we will work with local businesses and the University to project a clear ambition for the city's growth.